

Annex 1. Case description template

CASE DESCRIPTION TO REQUEST A CONCERTED/JOINT INSPECTION

This inspection shall be carried out in accordance with the law or practice of the Member State where the inspection takes place.

Please DO NOT provide any personal data in this document.

1. National coordinator of the inspection

Please provide the contact details of the entity and person in charge of the national coordination of the proposed concerted/joint inspection for the initiating Member State.

2. Objective, background, and timeline of the inspection

- Targeted inspection¹
- General inspection

Please provide a general description of the initial complaint or information, as well as the rationale behind the request, i.e. why a CJI appears to be necessary. Briefly list all relevant information about the case and evidence already available – for example, via preliminary research or joint risk assessment, investigations already carried out, including identified infringements – and provide information about actions already taken to tackle the problem at national or EU level, the results of those actions and the involvement of other Member States or stakeholders (if applicable).

Please indicate planned timeline (and duration) of the inspection.

¹ A targeted inspection is to be understood as an inspection that targets specific company(ies) or case or focuses on one or more pre-identified aspects, phenomena or irregularities that fall within the jurisdiction of the respective enforcement body.

SENSITIVE

In case of targeted inspection, please specify the targets/objectives for the inspection and the estimated number of companies (including, if possible, the name of the company(ies) and the mobile workers, including posted, self-employed or other status (e.g. company owner, volunteer) directly concerned by the inspection so that ELA can assess the impact of the possible infringements on workers and/or on the labour market.

3. Sector, NACE code and company(ies) to be inspected in each Member State

Please specify the sector, NACE code and, if possible at this stage, the name of the company(ies) to be targeted.

4. Participants

Please list all stakeholders that may participate in this CJI: national authorities (of initiating Member State and, if possible, of other concerned Member States), EU/international bodies and, if relevant, social partner organisations.

5. Estimated support required from ELA

- | | |
|---|--|
| <input type="checkbox"/> Accommodation | <input type="checkbox"/> Legal advice |
| <input type="checkbox"/> Analytical support | <input type="checkbox"/> Transport |
| <input type="checkbox"/> Catering | <input type="checkbox"/> Translation |
| <input type="checkbox"/> Equipment | <input type="checkbox"/> Venue |
| <input type="checkbox"/> Interpretation | <input type="checkbox"/> Other support |

Please specify here what other support is needed.

If the Case Description is filled in by an SPO, sections 1 and 5 are not required.

The SPO should indicate which Member State national authority(ies) it has contacted before submitting the case to ELA.