

Call for expression of interest

Establishment of a pool of higher education institutions for the co-development and delivery of an advanced certified diploma course in EU labour mobility

Annex 1



Selection criteria document

Details of the higher education institution (HEI):

This form should be used by the interested HEI for the compilation of the selection criteria. This document may be copied and presented on the HEI's own headed paper.

NOTE:

This template is for reference purposes only. The editable (word) version is available via the EU survey link indicated in the call.

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SELECTION CRITERIA DOCUMENT

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INSTRUCTIONS

HEI must fully complete this form, which must be read in conjunction with the supporting documents.

HEI must answer all questions below and provide the relevant information for each criterion.

Instructions for page limitations:

Requirements for the font and size: Times New Roman, size 12. When the submitted response exceeds the maximum number of pages, only the maximum allowed number of pages will be evaluated starting from the first criterion. The rest of the pages will be disregarded.

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HEI is required to present a thorough description of the following points, ensuring the document does not exceed **seven pages**:

Selection criterion 1 - Organisational capacity (30 points)

This criterion assesses the institution's capacity to design and deliver a course on EU labour mobility. Key factors include evidence of successful past programmes, qualified personnel, staff expertise, and the ability to teach in one of the official languages of the Union or of the EEA countries, all indicating readiness to provide high-quality instruction.

Selection criterion 2 - Methodology (50 points)

This criterion emphasises the quality of the proposed methodology, including the approach to co-design the course, the mode of delivery, and engagement with national institutions in the field of EU labour mobility as well as the preparation of a tentative course agenda outlining key sessions, expected learning outcomes, final assessment, and the planned balance between Union-level and national modules.

Selection criterion 3 - Quality assurance (20 points)

This criterion examines the quality of the HEI's existing postgraduate programmes and teaching facilities. Proposals must describe the quality assurance processes that are in place to uphold the highest educational standards. Additionally, institutions should outline provisions for business continuity, including the existence of back-up system to ensure the uninterrupted delivery of courses. This includes strategies for covering the absence of the relevant project coordinator and selected experts.