

PROTECTION OF YOUR PERSONAL DATA

This privacy statement provides information about the processing and the protection of your personal data.

Processing operation: ELA research activities related to the report on 'New forms of work and social security coordination in a cross-border context'

Data Controller: European Labour Authority, Enforcement and Analysis Unit

Record reference: DPR-ELA-2026-0001 ELA research activities related to Analysis and risk assessment strategic projects

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1. Introduction

The European Labour Authority (hereafter 'ELA') is committed to protect your personal data and to respect your privacy. ELA collects and further processes personal data pursuant to [Regulation \(EU\) 2018/1725](#) of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data (repealing Regulation (EC) No 45/2001).

This privacy statement explains the reason for the processing of your personal data, the way we collect, handle and ensure protection of all personal data provided, how that information is used and what rights you have in relation to your personal data. It also specifies the contact details of the responsible Data Controller with whom you may exercise your rights, the Data Protection Officer and the European Data Protection Supervisor.

The information in relation to processing operation "*ELA research activities related to the report on 'New forms of work and social security coordination in a cross-border context'*", within the framework contract ELA-2023-OP-0031-FWC Lot 2-1, undertaken by the Enforcement and Analysis Unit is presented below.

2. Why and how do we process your personal data?

Purpose of the processing operation: The Enforcement and Analysis Unit collects and uses your personal information to contribute to ensuring fair labour mobility across the Union and assist Member States and the Commission in the enforcement of labour mobility law within the Union.

As part of the report on 'New forms of work and social security coordination in a cross-border context', ELA aims to carry out research activities to assess the impact of new forms of work on the social security coverage of mobile workers in the Member States and outside the EU, and the effective enforcement of such rules.

Your personal data will not be used for an automated decision-making including profiling.

3. On what legal ground(s) do we process your personal data?

We process your personal data, because, according to Article 5(1) of Regulation (EU) 2018/1725:

(d) you have given consent to the processing of your personal data for one or more specific purposes.

We do not process special categories of personal data; therefore Article 10 of the Regulation does not apply.

4. Which personal data do we collect and further process?

In order to carry out this processing operation, the external contractor, on behalf of the Enforcement and Analysis Unit, collects the following categories of personal data:

Identification and contact details: name and surname, name of the competent authority or organisation (where applicable), profession / job title, country of establishment or activity, telephone number, e-mail address.

Contact details of other stakeholders: identification and contact details of other relevant stakeholders involved in or contributing to the research activities

Interview data: experiences, best practices and opinions relating to the subject matter of the research. Information concerning the aim, context and date of the interview. Personal data relating to the professional, economic, cultural or social identity of the respondent, insofar as such data do not fall under special categories of personal data as defined in Articles 9 and 10 of Regulation (EU) 2016/679.

Audio and video recordings: audio and/or video recordings of interviews, where applicable, collected for the purpose of ensuring an accurate and verbatim record of statements made during the interviews

Survey data: experiences, best practices and opinions expressed in response to survey questions relating to new forms of work and social security coordination in a cross-border context.

Personal data collected through survey (covering age, employment status, occupation, working patterns, type of work – online/onsite, length of stay in the country of work and residence of the data subjects) will be aggregated and described in absolute numbers and percentages.

Consent form authorization

Furthermore, respondents may spontaneously provide other, non-requested personal data in the context of their reply to the research activity.

Data Collection Methods:

- Interviews with workers and other relevant stakeholders (such as national institutions, EU institutions, national social security institutions, social partner organisations, employers, HR consultants and advisers, industry representatives),
- Surveys targeting cross-border remote and highly mobile workers,
- Focus groups analysis with workers or organisations representing them, employers, HR consultants and advisers, social partner organisations, national social security authorities and industry representatives.

5. How long do we keep your personal data?

The Enforcement and Analysis Unit only keeps your personal data for the time necessary to fulfil the purpose of collection or further processing, namely for 2 years from the completion of the data collection activities related to the research.

The external processors will delete all personal data related to this research project no later than one (1) month after the publication of the report.

6. How do we protect and safeguard your personal data?

All personal data in electronic format (e-mails, documents, databases, uploaded batches of data, etc.) are stored either on the servers of the European Labour Authority or of its contractors.

All processing operations are carried out pursuant to the [Commission Decision \(EU, Euratom\) 2017/46](#) of 10 January 2017 on the security of communication and information systems in the European Commission.

ELA's contractors are bound by a specific contractual clause for any processing operations of your data on behalf of ELA, and by the confidentiality obligations deriving directly from the General Data Protection Regulation in the EU Member States ('GDPR' [Regulation \(EU\) 2016/679](#)).

In order to protect your personal data, ELA has put in place a number of technical and organisational measures in place. Technical measures include appropriate actions to address online security, risk of data loss, alteration of data or unauthorised access, taking into consideration the risk presented by the processing and the nature of the personal data being processed. Organisational measures include restricting access to the personal data solely to authorised persons with a legitimate need to know for the purposes of this processing operation.

7. Who has access to your personal data and to whom is it disclosed?

Access to your personal data is provided to ELA staff responsible for carrying out this processing operation and to authorised staff according to the "need to know" principle. Such staff abide by statutory, and when required, additional confidentiality agreements.

The external contractor staff will have access to specific parts of the personal data on a need to know basis and after the report is published will transfer all data to the ELA Enforcement and Analysis Unit where staff on a need to know basis will have access to all data categories to work on different studies and from different perspectives.

Personal data incidentally received from other EU institutions or bodies are processed exclusively by authorised ELA staff and are not disclosed to external contractors. Only anonymised data, from which individuals can no longer be identified, may be shared with external service providers acting on behalf of ELA.

[Please note that pursuant to Article 3(13) of the Regulation, public authorities (e.g. Court of Auditors, EU Court of Justice) which may receive personal data in the framework of a particular inquiry in accordance with Union or Member State law shall not be regarded as recipients. The processing of those data by those public authorities shall be in compliance with the applicable data protection rules according to the purposes of the processing].

The information we collect will not be given to any third party, except to the extent and for the purpose we may be required to do so by law.

8. What are your rights and how can you exercise them?

You have specific rights as a 'data subject' under Chapter III (Articles 14-25) of Regulation (EU) 2018/1725, in particular the right to access, your personal data and to rectify them in case your personal data are inaccurate or incomplete. Where applicable, you have the right to erase your personal data, to restrict the processing of your personal data, to object to the processing, and the right to data portability.

You have consented to provide your personal data to *the Enforcement and Analysis Unit* for the present processing operation. You can withdraw your consent at any time by notifying the Data

Controller. The withdrawal will not affect the lawfulness of the processing carried out before you have withdrawn the consent.

You can exercise your rights by contacting the Data Controller, or in case of conflict the Data Protection Officer. If necessary, you can also address the European Data Protection Supervisor. Their contact information is given under Heading 9 below.

Where you wish to exercise your rights in the context of one or several specific processing operations, please provide their description (i.e. their Record reference(s) as specified under Heading 10 below) in your request.

9. Contact information

- The Data Controller

If you would like to exercise your rights under Regulation (EU) 2018/1725, or if you have comments, questions or concerns, or if you would like to submit a complaint regarding the collection and use of your personal data, please feel free to contact the Data Controller: analysis@ela.europa.eu

- The Data Protection Officer (DPO) of ELA

You may contact the Data Protection Officer (data-protection@ela.europa.eu) with regard to issues related to the processing of your personal data under Regulation (EU) 2018/1725.

- The European Data Protection Supervisor (EDPS)

You have the right to have recourse (i.e. you can lodge a complaint) to the European Data Protection Supervisor (edps@edps.europa.eu) if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by the Data Controller.

10. Where to find more detailed information?

ELA Data Protection Officer (DPO) publishes the register of all processing operations on personal data by ELA, which have been documented and notified to him. You may access the register via the following link: <https://www.ela.europa.eu/en/privacy-policy>.

This specific processing operation has been included in the DPO's public register with the following Record reference: DPR-ELA-2026-0001 ELA research activities related to Analysis and risk assessment strategic projects