

## **PROTECTION OF YOUR PERSONAL DATA**

**This privacy statement provides information about the processing and the protection of your personal data.**

**Processing operation:** ELA research activities related to the report on 'Labour and social issues in manufacturing'

**Data Controller:** The European Labour Authority, Enforcement and Analysis Unit

**Record reference:** DPR-ELA-2026-0001 ELA research activities related to Analysis and risk assessment strategic projects

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## **1. Introduction**

The European Labour Authority (hereafter 'ELA') is committed to protect your personal data and to respect your privacy. ELA collects and further processes personal data pursuant to [Regulation \(EU\) 2018/1725](#) of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data (repealing Regulation (EC) No 45/2001).

This privacy statement explains the reason for the processing of your personal data, the way we collect, handle and ensure protection of all personal data provided, how that information is used and what rights you have in relation to your personal data. It also specifies the contact details of the responsible Data Controller with whom you may exercise your rights, the Data Protection Officer and the European Data Protection Supervisor.

The information in relation to processing operation "ELA research activities related to the report on 'Labour and social issues in manufacturing'" within the framework contract ELA-2023-OP-0031-FWC Lot 2-1, undertaken by the Enforcement and Analysis Unit is presented below.

## **2. Why and how do we process your personal data?**

Purpose of the processing operation:

The Enforcement and Analysis Unit, through the external contractor acting on its behalf, collects and uses your personal information to contribute to ensuring fair labour mobility across the Union and assist Member States and the Commission in the enforcement of labour mobility law within the Union.

As part of the report on 'Labour and social issues in manufacturing', ELA aims to carry out research activities to identify sector-specific challenges and recurring problems in the manufacturing sector in the field of labour mobility and social security coordination.

Your personal data will not be used for an automated decision-making including profiling.

## **3. On what legal ground(s) do we process your personal data**

We process your personal data, because, according to Article 5(1) of Regulation (EU) 2018/1725:

*(d) you have given consent to the processing of your personal data for one or more specific purposes.*

We do not process special categories of personal data; therefore Article 10 of the Regulation does not apply.

## **4. Which personal data do we collect and further process?**

In order to carry out this processing operation, personal data are collected either by the Enforcement and Analysis Unit or on its behalf by its external contractor for this study, depending on the data subject category.

Only personal data necessary for participation in the research will be collected and processed.

Categories of personal data most frequently processed are:

**For research participants:**

- Identification data: Name, surname, name of the competent authority or organisation (where applicable), exact job title/function of the interviewee, country of establishment or activity, contact details (telephone, e-mail).
- Interview data: Views and opinions, experiences and best practices about a specific theme or topic, aim of the interview and date of interview.
- Survey data: experiences, best practices and opinions expressed in response to survey questions relating to the topic of labour and social issues in the manufacturing sector.
- Audio and video recordings: audio and/or video recordings of interviews, where applicable, collected for the purpose of ensuring an accurate and verbatim record of statements made during the interviews.

**For researchers and experts:**

- Identification data: Name, surname, CV, contact details.

**For contact persons from national authorities and public representatives of social partners or professional associations/chambers:**

- Identification data: Name, surname, name of the competent authority or organisation (where applicable), job title/function within the authority or institution, country of establishment or activity, contact details (telephone, e-mail).

**Consent form authorization**

Furthermore, respondents may spontaneously provide other, non-requested personal data in the context of their reply to the research activity.

**Data collection methods:**

- Interviews with workers, academic researchers, national enforcement authorities (labour inspectorates and social security institutions) and other relevant stakeholders (national public employment services, recruitment organisations, national and EU-level social partners, EU-level and international organisations, professional associations/chambers).
- A survey targeting representatives from national enforcement authorities, representatives of employers and workers.

For surveys, the European Commission's online questionnaire tool (EUSurvey) is used. Participation may be possible either with or without registration via the European Commission's EULogin service. EULogin requires certain personal data such as user login ID, password, first name, surname and e-mail address of the registrant. For further information on EULogin and EUSurvey please refer to the dedicated processing operations 'Identity & Access Management Service (IAMS)' (reference number in the public DPO register: [DPR-EC-08606](#) (internal users) and [DPR-EC-27608](#) (external users) and 'EUSurvey' (reference number: [DPR-EC-01488](#)).

**5. How long do we keep your personal data?**

The Enforcement and Analysis Unit only keeps your personal data for the time necessary to fulfil the purpose of collection or further processing, namely for 2 years from the completion of the data collection activities related to the research.

The external processors will delete all personal data related to this research project no later than one (1) month after the publication of the report.

## **6. How do we protect and safeguard your personal data?**

All personal data in electronic format (e-mails, documents, databases, uploaded batches of data, etc.) are stored either on the servers of the European Labour Authority or of its contractors.

All processing operations are carried out pursuant to the [Commission Decision \(EU, Euratom\) 2017/46](#) of 10 January 2017 on the security of communication and information systems in the European Commission.

ELA's contractors are bound by a specific contractual clause for any processing operations of your data on behalf of ELA, and by the confidentiality obligations deriving directly from the General Data Protection Regulation in the EU Member States ('GDPR' [Regulation \(EU\) 2016/679](#)).

In order to protect your personal data, ELA has put in place a number of technical and organisational measures in place. Technical measures include appropriate actions to address online security, risk of data loss, alteration of data or unauthorised access, taking into consideration the risk presented by the processing and the nature of the personal data being processed. Organisational measures include restricting access to the personal data solely to authorised persons with a legitimate need to know for the purposes of this processing operation.

## **7. Who has access to your personal data and to whom is it disclosed?**

**For research participants:** Your personal data is collected by the external contractor, who acts on behalf of ELA. ELA staff will not have access to your personal data. Such staff abide by statutory, and when required, additional confidentiality agreements.

The external contractor staff will have access to specific parts of the personal data on a 'need to know' basis.

### **For researchers and experts:**

Access to your personal data is provided by the external contractor to ELA staff responsible for carrying out this processing operation and to authorised staff according to the 'need to know' principle. Such staff abide by statutory, and when required, additional confidentiality agreements.

### **For contact persons from national authorities and public representatives of social partners or professional associations/chambers:**

Access to your personal data is provided by ELA to the external contractor to request support for identifying suitable interviewees.

No report published by the European Labour Authority will contain personal data.

*Please note that pursuant to Article 3(13) of the Regulation, public authorities (e.g. Court of Auditors, EU Court of Justice) which may receive personal data in the framework of a particular inquiry in accordance with Union or Member State law shall not be regarded as recipients. The processing of those data by those public authorities shall be in compliance with the applicable data protection rules according to the purposes of the processing.*

The information we collect will not be given to any third party, except to the extent and for the purpose we may be required to do so by law.

## **8. What are your rights and how can you exercise them?**

You have specific rights as a 'data subject' under Chapter III (Articles 14-25) of Regulation (EU) 2018/1725, in particular the right to access, your personal data and to rectify them in case your personal data are inaccurate or incomplete. Where applicable, you have the right to erase your personal data, to restrict the processing of your personal data, to object to the processing, and the right to data portability.

You have consented to provide your personal data for the present processing operation. You can withdraw your consent at any time by notifying the Data Controller. The withdrawal will not affect the lawfulness of the processing carried out before you have withdrawn the consent.

You can exercise your rights by contacting the Data Controller, or in case of conflict the Data Protection Officer. If necessary, you can also address the European Data Protection Supervisor. Their contact information is given under Heading 9 below.

Where you wish to exercise your rights in the context of one or several specific processing operations, please provide their description (i.e. their Record reference(s) as specified under Heading 10 below) in your request.

## **9. Contact information**

### **- The Data Controller**

If you would like to exercise your rights under Regulation (EU) 2018/1725, or if you have comments, questions or concerns, or if you would like to submit a complaint regarding the collection and use of your personal data, please feel free to contact the Data Controller:

[analysis@ela.europa.eu](mailto:analysis@ela.europa.eu)

### **- The Data Protection Officer (DPO) of ELA**

You may contact the Data Protection Officer ([data-protection@ela.europa.eu](mailto:data-protection@ela.europa.eu)) with regard to issues related to the processing of your personal data under Regulation (EU) 2018/1725.

### **- The European Data Protection Supervisor (EDPS)**

You have the right to have recourse (i.e. you can lodge a complaint) to the European Data Protection Supervisor ([edps@edps.europa.eu](mailto:edps@edps.europa.eu)) if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by the Data Controller.

## **10. Where to find more detailed information?**

ELA Data Protection Officer (DPO) publishes the register of all processing operations on personal data by ELA, which have been documented and notified to him. You may access the register via the following link: <https://www.ela.europa.eu/en/privacy-policy>.

This specific processing operation has been included in the DPO's public register with the following Record reference: DPR-ELA-2026-0001 ELA research activities related to Analysis and risk assessment strategic projects.