

PROTECTION OF YOUR PERSONAL DATA

This privacy statement provides information about the processing and the protection of your personal data.

Processing operation: Database related to the coordination and support of concerted and joint inspections - Inspections App

Data Controller: The European Labour Authority, Enforcement and Analysis Unit, Concerted and Joint Inspection Sector

Record reference: DPR-ELA-2025-0009 Database related to the coordination and support of concerted and joint inspections - Inspections App

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1. Introduction

The European Labour Authority (hereafter 'ELA') is committed to protect your personal data and to respect your privacy. ELA collects and further processes personal data pursuant to [Regulation \(EU\) 2018/1725](#) of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data (repealing Regulation (EC) No 45/2001).

This privacy statement explains the reason for the processing of your personal data, the way we collect, handle and ensure protection of all personal data provided, how that information is used and what rights you have in relation to your personal data. It also specifies the contact details of the responsible Data Controller with whom you may exercise your rights, the Data Protection Officer and the European Data Protection Supervisor.

The information in relation to processing operation "*Database related to the coordination and support of concerted and joint inspections - Inspections App*", undertaken by the European Labour Authority, Enforcement and Analysis Unit, Concerted and Joint Inspection Sector is presented below.

2. Why and how do we process your personal data?

Purpose of the processing operation: The ELA Enforcement and Analysis Unit, Concerted and Joint Inspection Sector collects and uses your personal information to facilitate the process of planning, carrying out and reporting on concerted and joint inspections.

The initiative forms part of ELA's operational mandate to support fair labour mobility and the enforcement of Union labour law. Its purpose is to enable the effective planning, execution, coordination and reporting of concerted and joint inspections, thereby strengthening cooperation among Member States and improving the implementation of labour mobility rules across the Union.

The objective of the European Labour Authority (ELA), as established in Article 2 of Regulation (EU) 2019/1149, is to contribute to ensuring fair labour mobility across the Union and to facilitate cooperation between Member States in the enforcement of relevant Union law, including in the context of concerted and joint inspections. In line with Recital (18), which highlights the Authority's responsibility to support national authorities through strategic, logistical and technical assistance for such inspections, the Inspections application functions as a digital tool to enable their organisation, coordination and follow-up.

The Inspections application will contain:

(a) A database of individuals that work at national institutions and coordinate ELA supported concerted and joint inspections; the database will only be used to assign individuals from this database to particular inspection cases, in which their institutions are involved.

(b) Agenda of the concerted and joint inspection, which contains a list of main organisers and their contacts, describes the program of the event and ELA financial and other support provided.

(c) Participants list of concerted and joint inspections the purpose of which is to confirm the presence of those inspectors and other participants to whom ELA financial and other support were provided.

Your personal data will not be used for an automated decision-making including profiling.

3. On what legal ground(s) do we process your personal data?

We process your personal data, because, according to Article 5(1) of Regulation (EU) 2018/1725:

(a) processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the Union institution or body;

We do not collect special categories of data, therefore, Article 10 of Regulation (EU) 2018/1724 does not apply.

In line with this legal basis, our processing activities are directly linked to ELA's mandate and operational responsibilities.

This task is carried out pursuant to Regulation (EU) 2019/1149 of the European Parliament and of the Council of 20 June 2019 establishing the European Labour Authority (ELA).

Under this Regulation, ELA is mandated to facilitate the enforcement of relevant Union law and, in particular:

- facilitate cooperation and the exchange of information between Member States to ensure consistent, efficient and effective enforcement of Union law (Article 4(1)(b), Article 7(1) and Recital 17);
- promote the use of electronic tools and procedures for secure and timely data exchange between national authorities, including innovative approaches for cross-border cooperation and real-time access to data (Article 7(3)–(4));
- ensure that concerted and joint inspections are carried out in an operationally effective manner and provide conceptual, logistical, technical and, where appropriate, legal support to Member States (Article 9(3)–(4)).

The collection and processing of personal data of national coordinators are necessary and proportionate for the performance of these tasks, as they enable ELA to coordinate inspections, facilitate timely communication between Member States, and ensure accountability and traceability of inspection-related activities.

4. Which personal data do we collect and further process?

In order to carry out this processing operation ELA's Enforcement and Analysis Unit the following categories of personal data:

A. Personal data of National Coordinators

- Identification data: first name, last name
- Professional contact details: work email address, work phone number
- Professional information: role/function, organisation, Member States

B. Inspection-related data

-Agenda of the concerted and joint inspection and coordination data: This includes the program with names and professional contact details of ELA case handlers, NLOs, inspectors from Member States involved in the inspection, and national coordinators for coordination purposes, as well as inspection dates and location.

-Participants and attendance data: This includes names, work emails, phone numbers, roles, institutions, and (where applicable) signatures of participants supported by ELA, and interpreters involved in the inspection.

C. Personal data of ELA staff authorised to manage the inspection application

-User account data: Username

-System logs: Log-in and Log-out timestamps, Access logs related to system use.

The provision of personal data is necessary for the performance of a task carried out in the public interest. Failure to provide the data may prevent Enforcement and Analysis Unit to support the requested concerted and/or joint inspection due to the lack of this information

5. How long do we keep your personal data?

Enforcement and Analysis Unit only keeps your personal data for the time necessary to fulfil the purpose of collection or further processing, namely for 5 years, in accordance with Articles 8-9 of Regulation 2019/1149.

After that period of time, the personal data will be deleted, or be securely anonymised and be kept for statistical purposes.

6. How do we protect and safeguard your personal data?

All data in electronic format (e-mails, documents, uploaded batches of data etc.) are stored either on the servers of the European Labour Authority or of its contractors. The European Labour Authority's contractors are bound by a specific contractual clause for any processing operations of personal data on behalf of the European Labour Authority, and by the confidentiality obligations deriving from the General Data Protection Regulation. In order to protect personal data, the European Labour Authority has put in place a number of technical and organisational measures. Technical measures include appropriate actions to address online security, risk of data loss, alteration of data or unauthorised access, taking into consideration the risk presented by the processing and the nature of the personal data being processed. Organisational measures include restricting access to the personal data solely to authorised persons with a legitimate need to know for the purposes of this processing operation.

7. Who has access to your personal data and to whom is it disclosed?

Access to your personal data is provided to ELA staff responsible for carrying out this processing operation and to authorised staff according to the “need to know” principle. Such staff abide by statutory, and when required, additional confidentiality agreements.

Internal to organisation:

The data processed within the inspections app may be accessed by the following categories of recipients, depending on their role and repository:

- **Staff members of the Concerted and Joint Inspections Sector and the Analysis and Risk Assessment Sector:** Access to the database is restricted to authorised staff members from the Concerted and Joint Inspection Sector, who manage and coordinate supported, concerted, and joint inspections.

The Analysis and Risk assessment Sector will have access only to aggregated data, specifically the final analytical report, not the raw database.

- **National Liaison Officers (NLOs):** NLOs will have access, view and edit rights, but only for data related to the Member State they represent (not all Member States).

Please note that pursuant to Article 3(13) of the Regulation, public authorities (e.g. Court of Auditors, EU Court of Justice) which may receive personal data in the framework of a particular inquiry in accordance with Union or Member State law shall not be regarded as recipients. The processing of those data by those public authorities shall be in compliance with the applicable data protection rules according to the purposes of the processing.

The information we collect will not be given to any third party, except to the extent and for the purpose we may be required to do so by law.

8. What are your rights and how can you exercise them?

You have specific rights as a 'data subject' under Chapter III (Articles 14-25) of Regulation (EU) 2018/1725, in particular the right to access, your personal data and to rectify them in case your personal data are inaccurate or incomplete. Where applicable, you have the right to erase your personal data, to restrict the processing of your personal data, to object to the processing, and the right to data portability.

You have the right to object to the processing of your personal data, which is lawfully carried out pursuant to Article 5(1)(a) on grounds relating to your particular situation.

You can exercise your rights by contacting the Data Controller, or in case of conflict the Data Protection Officer. If necessary, you can also address the European Data Protection Supervisor. Their contact information is given under Heading 9 below.

Where you wish to exercise your rights in the context of one or several specific processing operations, please provide their description (i.e. their Record reference(s) as specified under Heading 10 below) in your request.

9. Contact information

- The Data Controller

If you would like to exercise your rights under Regulation (EU) 2018/1725, or if you have comments, questions or concerns, or if you would like to submit a complaint regarding the collection and use of your personal data, please feel free to contact the Data Controller: inspections@ela.europa.eu

- The Data Protection Officer (DPO) of ELA

You may contact the Data Protection Officer (data-protection@ela.europa.eu) with regard to issues related to the processing of your personal data under Regulation (EU) 2018/1725.

- The European Data Protection Supervisor (EDPS)

You have the right to have recourse (i.e. you can lodge a complaint) to the European Data Protection Supervisor (edps@edps.europa.eu) if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by the Data Controller.

10. Where to find more detailed information?

ELA Data Protection Officer (DPO) publishes the register of all processing operations on personal data by ELA, which have been documented and notified to him. You may access the register via the following link: <https://www.ela.europa.eu/en/privacy-policy>

This specific processing operation has been included in the DPO's public register with the following Record reference: *DPR-ELA-2025-0009 Database related to the coordination and support of concerted and joint inspections - Inspections App*