



**Decision No 11/2024  
of 27 November 2024  
of the Management Board**

**Memorandum of Understanding Between the European Labour Authority (ELA) and the  
European Training Foundation (ETF)**

THE MANAGEMENT BOARD OF THE EUROPEAN LABOUR AUTHORITY,

Having regard to Regulation (EU) 2019/1149 of the European Parliament and of the Council of 20 June 2019 establishing a European Labour Authority, amending Regulations (EC) No 883/2004, (EU) No 492/2011, and (EU) 2016/589 and repealing Decision (EU) 2016/344<sup>1</sup> (“the founding Regulation” and “the Authority”) and in particular Article 14 thereof,

Whereas:

- (1) The objective of the Authority is to contribute to ensuring fair and effective labour mobility across the EU and to assist Member States and the European Commission in the coordination of social security systems in the EU.
- (2) ETF’s objective is to help transition and developing countries harness the potential of their human capital through the reform of education, training, and labour market systems, in the context of EU external relations policies.
- (3) The framework for cooperation between ELA and ETF should be established to ensure systematic cooperation, avoiding overlaps, promoting synergies and complementarity of activities.
- (4) This Memorandum of Understanding should provide general principles and modalities of cooperation.

HAS DECIDED:

*Article 1*

The Management Board approves the Memorandum of Understanding between the Authority and ETF annexed to this decision.

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<sup>1</sup> OJ L 186, 11.7.2019, p. 21–56

ELA/MB/2024/031

*Article 2*

*Entry into force*

This Decision shall take effect the day following its adoption.

Done in Bratislava, on 27 November 2024.

For the Management Board

Tom BEVERS

Chair of the Management Board

**ANNEX - Memorandum of Understanding**

**Memorandum of Understanding  
Between  
the European Training Foundation (ETF)  
and  
the European Labour Authority (ELA)**

hereafter defined **the Parties**

1. This Memorandum of Understanding (MoU) between ETF<sup>2</sup> and ELA<sup>3</sup> establishes synergies between the two agencies in accordance with their mandates, objectives and tasks as outlined in their respective founding regulations, as follows:
  - a. ETF's objective is to help transition and developing countries harness the potential of their human capital through the reform of education, training, and labour market systems, in the context of EU external relations policies.
  - b. ELA's objective is to contribute to ensuring fair and effective labour mobility across the EU and to assist Member States and the European Commission in the coordination of social security systems in the EU.
2. It is in the public interest as well as in the common interest of both agencies to ensure effective and efficient collaboration in relation to topics of mutual interest.
3. With a view to:
  - a. Establishing effective arrangements to ensure complementarity.
  - b. Avoiding potential duplication of activities in fields of similar interest.
  - c. Making a coordinated contribution, where relevant, to EU policy priorities and their implementation, in line with the respective mandates.
  - d. Learning from each other and where possible operate transfers of good practices.
  - e. Exploring opportunities for sharing services and joining efforts on the development of solutions in areas of common interest on corporate services and human resources, to ensure efficiency gains and economies of scale.
4. The Parties will, on a regular basis, consult each other and exchange views on topics of strategic relevance for the two agencies. In particular, during the development of the respective programming documents a yearly meeting will take place to discuss possible initiatives for collaboration and exchange of information.

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<sup>2</sup> Regulation (EC) 1339/2008 of the European Parliament and of the Council of 16 December 2008 establishing a European Training Foundation (recast)

<sup>3</sup> Regulation (EU) 2019/1149 of the European Parliament and of the Council of 20 June 2019 establishing a European Labour Authority

5. The consultation should focus on areas of relevance for exchange of information also in view of possible synergies and strategic collaboration, which may cover a range of topics or areas, such as skills and labour market trends, including labour market imbalances, activities with third countries and its financing, training and capacity building activities and cross-border labour mobility.
6. The possible collaboration may involve a range of activities such as identification of joint projects, the organisation of communication initiatives and joint events, the sharing of data and/or analyses, the participation in expert meetings or workshops and the sharing of experience from specific activities or findings. Both agencies will regularly exchange information in the areas of collaboration, including regular updates on the communication activities.
7. Both Parties will cover their own costs arising from this collaboration in line with the annual programming documents. For additional activities requiring resources, special agreements might be considered.
8. A strategic meeting between (Executive) Directors of the Parties will be organised where appropriate at the initiative of one of the parties. In addition, working meetings can be organised at the following levels:
  - a. At general level, the (Executive) Director or a representative of each Party can be invited, when relevant, to attend the board meeting(s) of the other Party as observer.
  - b. Experts and staff of both Parties can participate in the activities of experts and working groups of the other Party where relevant.
  - c. Experts and staff can participate, where relevant, in the development and implementation of agreed concrete projects. Ad-hoc meetings or invitations may be extended to each other on specific subjects.
9. Both agencies will nominate main contact persons to coordinate activities under this MoU.
10. The MoU in no way affects the regulations establishing the two agencies and is not intended to be legally binding.

This Memorandum of Understanding enters into force when duly signed by the Directors of both involved Parties.

Pilvi Torsti  
Director  
European Training Foundation

Cosmin Boianiu  
Executive Director  
European Labour Authority

Date and place:

Date and place: