



**Decision No 2/2020
of 11 June 2020
of the Executive Director
on the establishment and operational modalities of the ELA Translation
Facility**

THE INTERIM EXECUTIVE DIRECTOR OF THE EUROPEAN LABOUR AUTHORITY,

Having regard to Regulation (EU) 2019/1149 of the European Parliament and of the Council of 20 June 2019 establishing the European Labour Authority amending Regulations (EC) No 883/2004, (EU) No 492/2011, and (EU) 2016/589 and repealing Decision (EU) 2016/3441 (hereinafter “the founding Regulation” and “the Authority”), in particular Article 5 and 35 thereof,

Having regard to Regulation (EU) 2018/1724 Of the European Parliament and of the Council of 2 October 2018 establishing a single digital gateway to provide access to information, to procedures and to assistance and problem-solving services and amending Regulation (EU) No 1024/2012, in particular Article 12 thereof,

Having regard to Decision No 6/2019 of 3 December 2019 of the Management Board on the Work Programme of the European Labour Authority for 2020,

Whereas:

- 1) Article 5(c) of Regulation (EU) 2019/1149 posits that the European Labour Authority (ELA) [shall] support Member States in “complying with the obligations on the access to and dissemination of information relating to labour mobility legislation”;
- 2) Article 12 of Regulation (EU) 2018/1724 establishes a service to translate information on national websites which encompasses a wide range of information pertaining to the EU Internal Market and which can be complemented by a similar service focusing specifically on information on labour mobility and social security coordination;
- 3) With Decision No 6/2019 of 3 December 2019 of the Management Board a work programme for year 2020 and the financing thereof was adopted. The work programme contains an action (ref. 2.1.5) that envisages the support to the translation of national websites providing information on labour mobility and social security coordination with an amount of EUR 250.000;

HAS ADOPTED THIS DECISION:

Article 1
Establishment of the ELA Translation Facility

The ELA Translation Facility (henceforth “Facility”) is hereby established.

The present Decision defines its operational modalities for a temporary period limited to the year 2020.

Article 2
Objective of the ELA Translation Facility

The objective of the Facility is to support Member States in translating relevant information provided by official national websites concerning rights and obligations relating to cross-border labour mobility areas falling within the scope of ELA.

Article 3
Scope of the ELA Translation Facility

The Facility shall be used to support the translation of institutional websites owned by national authorities. Article 5 (c) of Regulation (EU) 2019/1149 does not warrant support to the translation of websites owned by non-institutional stakeholders, such as the social partners.

The Facility shall be used to translate website content providing relevant information to citizens and employers concerning legislation falling into the scope of Article 1(4) of the ELA Regulation.

With a view to supporting the provision of user-friendly information to citizens and employers, the Facility shall not be used to translate legislative acts.

The source language can be any EU official language and the translations will be into any language covered by the Translation Centre, in accordance with Article 4 of the present Decision.

Priority shall be given to translations into other EU languages with respect to non-EU languages.

Article 4
Translation service

Based on Article 35 of the ELA Regulation, translations should be carried out by the Translation Centre, a specialised EU agency with which ELA has a service level agreement.

The Facility will apply the pricing policy and turnaround times as set by the Translation Centre.

The Facility shall not support any translation carried out by another service provider.

Article 5
Operational modalities of the ELA translation facility

ELA will be the contact point for the Member States to the Translation Centre. It will transmit translation requests to the Translation Centre and the final output back to the requesting Member State, while monitoring expenditures from the budget allocated to each Member State.

The following steps shall be taken:

- a) the members or alternate of the ELA Working Group on Information may send the official requests for translation on behalf of their national administration unless other contact persons are nominated by the member of the ELA Management Board,
- b) Pages to be translated shall be sent preferably in Word-format to the following functional mailbox: EMPL-ELA-TRANSLATION@ec.europa.eu;
- c) ELA will forward the translation request to the Translation Centre;
- d) Once the translation is finalised, ELA will send the translated document to the requesting member or alternate of the Working Group on Information;
- e) ELA will keep track of the requests by each Member State and send updates on the state of the expenses of each Member State.

All Member States are required to communicate an initial forecast of the number of pages to be translated in 2020, and of the planned timings for their submission.

Such forecast should be sent to the address indicated above by 15 July 2020, accompanying the first translation request.

Member States who do not plan to use the ELA Translation Facility are requested to inform ELA by the same deadline.

Article 6
Financing of the ELA Translation Facility

The overall budget for the Translation Facility shall remain within the ceiling set by the ELA Work Programme. As indicated in the Work Programme 2020, the Authority has budgeted EUR 250,000 in 2020 for information website-related translations.

With a view to granting equal access to the translation support, the available budget will be divided in equal parts amongst the 27 Member States. As a result, each Member State will dispose of up to EUR 9 259.3 for the year 2020.

The Authority will be responsible for accounting the expenses of each Member State and communicating the state of budget to relevant experts of the Working Group on Information on a quarterly basis.

In case a Member State would not make use of its resources in the course of a calendar year, the Authority may distribute the unspent resources to other Member States.

Article 7
Final remarks

The Working Group on Information will evaluate the functioning of these settings at the end of 2020 with a view on assessing their effectiveness, discussing possible reviews and setting of priorities for the year 2021.