



Agenda
CANCELLED - Third Meeting of the Management Board
24 March 2020

NB: the meeting was cancelled due to the COVID-19 pandemic. All decisions were taken via written procedure and the Management Board was updated on all remaining points in written by the Secretariat.

No	Time	Title	
	08:30-09:00	<i>Registration and welcome coffee</i>	
1	09:00-09:05	Introduction by the Chair	Information
2	09:05-09:10	Adoption of the agenda of the meeting – <i>ELA/MB/2020/004</i>	Decision
3	09:10-09:15	Adoption of the minutes of the second Management Board meeting of 3 December 2019 - <i>ELA/MB/2019/026</i>	Decision
4	09:15-09:25	Follow-up to previous meeting and written procedure - Written procedures (Decisions No 1-3/2020)	Information
Activities			
2019			
5	09:25-09:40	Consolidated Annual Activity Report and Transfer of appropriation	Decision
2020			
6	09:40-10:10	Amendment of the Work Programme 2020 – EURES activities	Decision
7	10:10-10:40	Update on the Working Groups on Information and Inspection	Information
8	10:40-11:00	Update on Week of action of the Campaign for Declared Work	Information
	11:00-11:20	<i>Coffee break</i>	
Multi-annual Programming			
9	11:20-13:00	Work Programme 2021 and Single Programming Document	Discussion
	13:00-14:00	<i>Lunch</i>	
Staff matters			
10	14:00-14:10	Delegation of Appointing Authority Powers to Executive Director	Decision
11	14:10-14:20	Annual appraisal, probationary and management trial period of ELA Executive Director	Decision
12	14:20-14:30	HR update - Recruitment	Information
13	14:30-14:45	HR update – Executive Director	Information
14	14:45-15:00	HR update – NLOs	Information
Other activities			
15	15:00-15:20	Rules for access to documents (applying Regulation (EC) No 1049/2001)	Decision
16	15:20-15:30	Update on the ELA seat	Information
17	15:30-15:40	Next Management Board meetings	Information
18	15:40-16:00	AOB	
		<i>Close</i>	