



Draft Agenda (revised version 19 November 2019)
Second Meeting of the Management Board
3 December 2019

Sheraton Hotel Bratislava, Pribinova 12, 811 09 Bratislava, Slovakia

No	Time	Title	
	08:15-09:00	<i>Registration and welcome coffee</i>	
1	09:00-09:10	Introduction by the Chair	Information
2	09:10-09:15	Adoption of the agenda of the meeting – <i>ELA/MB/2019/015 REV1</i>	Decision
3	09:15-09:20	Adoption of the minutes of the first Management Board meeting of 17 October 2019 - <i>ELA/MB/2019/013</i>	Decision
4	09:20-09:45	Follow-up to previous meeting and written procedure <i>ELA/MB/2019/014</i>	Information
5	09:45-10:15	Election of the Chairperson and Deputy Chairperson - <i>ELA/MB/2019/017</i>	Decision
	10:15-10:35	<i>Coffee break</i>	
Work programme and budget			
6	10:35-12:30	(a) Work Programme 2020 - <i>ELA/MB/2019/018</i> (b) Budget 2020 - <i>ELA/MB/2019/019</i>	Decision
7	12:30-12:45	Establishment of Working Groups (*) - <i>ELA/MB/2019/020 and ELA/MB/2019/021</i>	Decision
8	12:45-13:00	Draft estimate of the Authority's revenue and expenditure for 2021 - <i>ELA/MB/2019/022</i>	Decision
	13:00-14:15	<i>Lunch</i>	
Staff matters			
9	14:15-14:25	Adoption of first part of Implementing Rules to the Staff Regulations - <i>ELA/MB/2019/023</i>	Decision
10	14:25-14:45	Appointment of a Member of the MB as observer in the Executive Director's Selection Board	Decision
11	14:45-15:15	Call for seconding National Liaison Officers - <i>ELA/MB/2019/024</i>	Discussion
Other activities			
12	15:15-15:30	Next Management Board meetings	Information
13	15:30-16:00	AOB	
	16:00	<i>Close</i>	

(*) Subject to adoption of relevant parts of Work Programme 2020

For those interested, a visit to the building proposed by the Slovak Government for hosting the Authority (Landererova Street 12) is organised. Set off from the meeting location at 16:15, expected finish time: 17:00.